



Office of the City Clerk
BOARDS, COMMITTEES & COMMISSIONS

SIGN CODE ADVISORY AND APPEALS BOARD

CREATED BY:

Tucson Code, Article XIV, §§ 3-114 - 3-128

REGULAR MEETING DATE: 2nd Wednesday each month,

REGULAR MEETING TIME: 1:30 p.m.

REGULAR MEETING LOCATION:, Joint City/County Public Works Bldg,
201 N. Stone Ave. Basement Conference Room

*** MEMBERS:**

Seven members appointed by the Mayor and Council.

QUORUM: Four members shall constitute a quorum

QUALIFICATIONS:

All members of the board shall be residents of the city and shall serve staggered terms of four years. Appointments to fill vacancies shall be for the unexpired terms.

No member of the board shall hold any city, county or state elective office.

TERMS OF OFFICE:

Appointments are for four years, except when filling a vacancy which shall be for the unexpired term.

A member may be removed for just cause by the vote of two-thirds of the mayor and council voting affirmatively therefor.

EXEMPT FROM TCC 10A-134: No

FUNCTIONS:

The sign code advisory and appeals board shall have the power to grant variances and to review decisions of the building official as specified in section 3-118.

(a) Appeals: To hear and decide appeals where it is alleged that there is error or abuse of discretion in any order, requirement, decision, interpretation or other determination made by the building safety official in the enforcement of the sign code.

(b) Variances: Hear and decide, grant or deny requests for variances from the provisions of the sign code.

In granting a variance, the board may attach such reasonable conditions as it may deem necessary to implement the purposes of the sign code.

See the Tucson Code under this Article and section for further information on findings required in granting variances; powers denied the board, how to make application to the board, appeals stay proceedings, publication and posting notice for hearings, fees and enforcement, and how to file an appeal from the board.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This public body must comply with all of the provisions of the Open Public Meeting Law including provisions requiring that a record of all meetings be maintained. Records of the meetings are retained by the secretary to the public body.

SUPPORTING DEPARTMENT:

Development Services Center, Code Administrator - 791-5607

*** HISTORICAL NOTES:**

On July 6, 1987, Mayor and Council adopted Ordinance No. 6737, establishing the Sign Code Advisory and Appeals Board, establishing its purpose and setting specific requirements for membership. Seven members were to be appointed by Mayor and Council, one person in each of the following seven categories: architect, representing automobile dealerships, representing the sign industry, representing the environment, representing the real estate or construction industry, representing small business and representing hotels, resorts and restaurants.

On September 11, 1989, Mayor and Council adopted Ordinance No. 7277, which increased member terms from three (3) years to four (4) years.

On August 6, 1990, Mayor and Council adopted Ordinance No. 7455, which amended the appeal procedures for decisions rendered by the Sign Code Advisory and Appeals Board.

On April 6, 1992, Mayor and Council adopted Ordinance No. 7768, which clarified the parameters of the Sign Code Advisory and Appeals Board with regard to hearing appeals of decisions of the Building Official relating to enforcement of the Tucson Sign Code.

On May 14, 2001, Mayor and Council adopted Ordinance No. 9537, which amended the appeal procedure for decisions rendered by the Sign Code Advisory and Appeals Board.

On February 21, 2007, Mayor and Council adopted Ordinance No. 10376, which eliminated the seven categories which members were required to represent. Ordinance 10376 became effective on March 24, 2007.