



City Of  
Tucson

Planning & Development  
Services Department

SIGN CODE  
DIVISION

**SIGN CODE VARIANCE CASE (SCAAB)**  
**EXTENSION REQUEST FORM**

**Required: Include copy of variance case decision letter with request.**

There is a fee of \$41.25 to process this request, payable to the City of Tucson. A written response will be sent within five (5) working days of receipt of payment. Mail to: Sign Administrator, City of Tucson, Planning & Development Services Department, P.O. Box 27210, Tucson, AZ 85726. *OR* Fax to 520-879-8010. *OR* e-mail request to: [DSD\\_Signs@tucsonaz.gov](mailto:DSD_Signs@tucsonaz.gov)

Case Number: \_\_\_\_\_

Case Address: \_\_\_\_\_

Date Variance Granted: \_\_\_\_\_

Original Date To Obtain Permit: \_\_\_\_\_

Name of Applicant Requesting Extension: \_\_\_\_\_

Applicant mailing address: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*Applicant's Preferred Method of Receiving Response:*  Mail  Fax  Email

Reason for Extension Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Staff Section:

Date Request Received by Staff: \_\_\_\_\_

Staff Member Who Received Request: \_\_\_\_\_

Permits Plus Case Number: \_\_\_\_\_

For Case File: Extension Granted or Denied: \_\_\_\_\_

s:\Sign Code\Sign Variance Case SCAAB Extension Request Form.doc

Planning & Development Services Department (PDS) - 201 North Stone Avenue

P.O. Box 27210 - Tucson, AZ 85726-7210

Telephone: (520) 791-5550 - Fax: (520) 879-8010

Website: [www.tucsonaz.gov/dsd](http://www.tucsonaz.gov/dsd)

Email: [DSD\\_signs@tucsonaz.gov](mailto:DSD_signs@tucsonaz.gov)