

Time Stamp: _____



CITY OF TUCSON PLANNING & DEVELOPMENT SERVICES DEPARTMENT

LIMITED NOTICE PROCEDURE (LNP) SPECIAL EXCEPTION APPLICATION

SE- _____ **Name:** _____ **Date Accepted:** _____

PART 1 PROPERTY INFORMATION:

Legal Description (Attach a separate sheet for long legals.)

Lot(s) _____ Block(s) _____ Subdivision Name _____

Address (as assigned by Pima County Addressing): _____

Please provide the following information for each parcel in the LNP special exception site. (Attach additional sheet if necessary.)

Current Zoning	Current Use	Area (sq. ft or acres)	Assessor Tax Code #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- Note any applicable overlay zones: Hillside Scenic Corridor Major Streets and Routes
- Gateway Corridor Airport Environs Environmental Resource Historic District/Landmark
- Neighborhood Preservation

PART 2 PROPOSED USE

Proposed Use (Please be specific; attach additional sheet if necessary.)

Number of Structures _____ Number of Stories _____ Height of Structures _____

Number of Residential Units _____ Floor Area of Non-residential Projects _____

PART 3 APPLICANT INFORMATION

Applicant or Agent _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Owner _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Architect/Engineer/Other _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

PART 4 PLANNING INFORMATION

Explanation of request. (Use additional sheets, if necessary.)

PART 5 MATERIALS REQUIRED WITH APPLICATION

- A completed “City of Tucson Limited Notice Procedure Special Exception Application” signed by the owner and agent.
 - Three (3) copies of the preliminary site plan fully dimensioned and drawn at a scale of 1 inch = 40 feet (1” = 40’) on a 24 x 36 inch sheet properly folded to an 8 ½ x 11 inch format.
 - One (1) 11”x17” reduction of the preliminary site plan
 - A statement addressing how the applicable performance criteria have been addressed
 - Documentation of neighborhood meeting (at a minimum, a copy of the meeting invitation, mailing list, and summary notes from the meeting.
 - One (1) photo simulation and photo the simulation was created from (if appropriate)
 - One (1) copy of last approved site plan
 - One (1) copy of the Pima County Assessor’s map of the subject parcel(s) and printout showing the subject parcel(s) property tax code number(s) and legal description(s).
 - Development Review Board Recommendation (if applicable)
 - Appropriate fees payable to the City of Tucson
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PART 6 SIGNATURES

I (We), the undersigned, request consideration for the Limited Notice Procedure special exception request as described in this application and supporting materials. I (We) represent that the information in this application and the supporting materials are true and accurate to the best of my (our) knowledge.

Owner’s signature

date

Applicant/Agent signature (if not owner)

date

LNP special exception application.doc
09/11/2009