ZONING COMPLIANCE APPLICATION
SMALL PORTABLE DONATION BINS

Date submitted: _____. PDSD Activity Number: T10SA _____.

File this application at the City of Tucson Planning and Development Services Department, Permit Counter, 201 N. Stone Ave., Tucson, Arizona. Please submit a complete, accurate and legible application accompanied by the appropriate site plan and documentation. This will assist us in processing your application. Please make checks payable to "City of Tucson".

PROPERTY/BIN LOCATION INFORMATON

Property Development Name: _____.

Property Address: _____. Zone: _____.

Pima County Parcel Number/s: _____.

APPLICANT INFORMATION

APPLICANT NAME : _____.

ADDRESS: _____.

PHONE: ( ) _____ - _____. FAX: ( ) _____ - _____.

EMAIL: _____ @ _____.

PROPERTY OWNER NAME: _____.

PHONE: ( ) _____ - _____. FAX: ( ) _____ - _____.

SIGNATURE OF OWNER_____
Date

SIGNATURE OF APPLICANT (if not owner)_____
Date

Zoning criteria applicable to (small portable) Donation and Collection Bins

Small portable donation bins are those containers dedicated for the sole purpose of collecting discarded materials for reuse to the benefit of nonprofit charitable organizations. Said materials shall include but are not limited to, clothing, toys, leather goods, and small electronics. Such donation and collection bins are considered accessory structures that may be setup on all commercially zoned and developed property, subject to the following criteria.

1. A site plan is required indicating the location of the donation bin on the property (the bin location plan). The donation bin's location on the property requires review and approval by both the Planning and Development Services Department (PDSD) and the City Traffic Engineer, 1st Floor North, 201 North Stone Avenue.

2. There shall not be more than two (2) bins on properties less than one (1) acre and no more than four (4) bins on properties greater than one (1) acre.

3. The individual placing the bin shall disclose to the City the intended recipient of collected items and the percentage of funds collected or goods collected which will be paid or given to a charitable organization.

4. The individual placing the bin shall submit to the City written permission of the property owner consenting to the placement and maintenance of the donation bin.

5. The individual placing the bin shall keep the area around the bin free of litter, remove any graffiti from the bin within (48) hours of discovery and shall maintain the bin painted or otherwise un-rusted and un-dented and in good repair.

7. If located within an established parking area, the location of the bin shall not reduce the minimum parking requirements or be placed within the landscaped areas of the hosting lot.
Note. While there are no parking requirements for the bin itself, the bin must be located in a non-required parking space or other locations that do not block traffic or pedestrian circulation.

8. The bin shall not exceed a capacity of 512 cubic feet (8'x 8'x 8' maximum dimensions).

9. The bin must be cleared of contents at least once every two (2) weeks.

10. All bins must be safely designed in a manner that prevents the bin from tipping over and prevents children from entering the bin.

11. Name and Phone numbers required. The name and contact phone number of the bin's owner as well as all charitable organizations which benefit from the collected materials.

12. Application Fee: $166.50. This is a one time fee that includes the Zoning Compliance Review fee of $75.00 and the Field Inspection fee of $75.00. A $16.50 archive fee is added to all applications.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
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