



**KATIE HOBBS**  
SECRETARY OF STATE

## **GUIDE FOR VOTERS**

### **HOW TO SIGN A CANDIDATE'S ONLINE NOMINATION PETITION**

Candidates may choose to collect nomination petition signatures using the Secretary of State's Office (SOS) online petition portal system (E-QUAL).

Voters looking to sign an online candidate nomination petition must complete the following steps:

- STEP 1. GO TO THE ONLINE PETITION PORTAL (E-QUAL)**
- STEP 2. COMPLETE THE VOTER AUTHENTICATION**
- STEP 3. COMPLETE THE VOTER ADDRESS VERIFICATION**
- STEP 4. REVIEW AVAILABLE CANDIDATE PETITIONS**
- STEP 5. SIGN A PETITION**
- STEP 6. COMPLETE THE VOTER SIGNATURE CONFIRMATION**
- STEP 7. RECEIVE A CONFIRMATION NUMBER**
- STEP 8. LOG OFF**

#### **STEP 1. GO TO E-QUAL WEBSITE**



Go to: <https://apps.azsos.gov/equal/> and click on "SIGN A CANDIDATE NOMINATING PETITION".

## STEP 2. COMPLETE THE VOTER AUTHENTICATION

Fill out the following fields:

- ✓ First name
- ✓ Last name
- ✓ Date of birth
- AND
- ✓ Driver license number or non-operation ID
- OR
- ✓ Voter registration number AND last 4 of social security number

### Voter Authentication

The voter authentication screen requires personal information. This information is used to access your voter registration record and is not used for any other purpose. The personal information you provide will not be shared with any candidate or any candidate committee, except if you decide to sign a nominating petition or \$5 Qualifying Contribution Form. In which case, the same information you would provide on a paper nominating petition or \$5 Qualifying Contribution Form will be available to the candidate.

[More information about this system](#)

\* Indicates a required field

First Name: \*

  
  

Last Name: \*

  
  

Date of Birth (MM/DD/YYYY): \*

  
  

You must enter either your Driver License Number OR your Voter Registration Number and the last 4 of your Social Security Number.

Driver License Number / Non-Operating ID:

  
  

OR

Voter Registration Number:  AND Last 4 of Social Security Number:

### STEP 3. COMPLETE THE VOTER ADDRESS VERIFICATION

The address is verified against the voter registration record.

- ✓ Click YES, if the partial street address and zip code are correct
- ✓ Click NO, if the partial street address is outdated or incorrect\*

#### Voter Address Verification

[Log off and exit](#)

For privacy and confidentiality reasons, E-Qual will not display your full address on record. The first few characters of your address and ZIP Code are displayed to help you determine if your address needs to be updated.

**Do you still live at this address?**

1720 x xxxxxx xx  
xxxxxxx, AZ 85007

\*If NO was selected the message seen below will display. The voter must update their voter registration record online at [www.servicearizona.com](http://www.servicearizona.com) before signing a petition.

#### Voter Authentication

We were unable to locate a voter record using the information provided or we found your voter record but you are ineligible to use the E-Qual system at this time because of the status of your registration. If you believe you received this message in error, please try again and enter your information exactly as it appears on your voter registration record. If you still receive this message, please contact the Secretary of State's Office at 602-542-8683 or 1-877-THE-VOTE.

If you are not a registered voter and wish to register, please visit [www.servicearizona.com](http://www.servicearizona.com). If you register online, please allow 2-3 days before attempting to access E-Qual.

The voter authentication screen requires personal information. This information is used to access your voter registration record and is not used for any other purpose. The personal information you provide will not be shared with any candidate or any candidate committee, except if you decide to sign a nominating petition or \$5 Qualifying Contribution Form. In which case, the same information you would provide on a paper nominating petition or \$5 Qualifying Contribution Form will be available to the candidate.

[More information about this system](#)

## STEP 4. REVIEW AVAILABLE CANDIDATE PETITIONS

A list of all current and available petitions will display by election and office.

- ✓ Click on the name of the candidate for whom you wish to sign a petition.

### Available Petitions

Log off and exit

Click on a candidate's name to view and/or sign the petition.

Candidate	Office Sought	Election	Status
<a href="#">Candidate Name 1</a>	City of Phoenix Mayor	2020 General Election	Open <sup>1</sup>
<a href="#">Candidate Name 2</a>	City of Phoenix Mayor	2020 General Election	Open <sup>1</sup>
<a href="#">Candidate Name 3</a>	City of Phoenix Mayor	2020 General Election	Open <sup>1</sup>

NOTE: You may sign up to 1 petitions for this office

**Explanation of Status Values:**

1. This petition is available to you to sign.
2. You already signed this petition.
3. The candidate has closed this petition. If you wish to contact the candidate, please view the petition for contact information.
4. This petition is closed as the candidate has received the maximum number of signatures allowed to be collected via E-Qual. If you wish to contact the candidate, please view the petition for contact information.
5. N/A
6. You have signed the maximum number of nomination petitions allowed for this office.
7. You already signed this candidate's nomination petition under the old district lines. You are unable to sign this candidate's nomination petition again, even though it designates a new legislative district. The Secretary of State's Office will accept nomination papers designating the previous or new legislative districts.

## STEP 5. SIGN A PETITION

- ✓ Provide an email address. (This field may or may not be optional depending on the candidate's election jurisdiction).
- ✓ Check the checkbox if you wish to share your email address with the candidate.
- ✓ Click YES if you want to sign the petition.
- ✓ Click NO if you do not want to sign the petition.

### George Washington

Log off and exit

#### NOMINATION PETITION FOR CITY COUNCIL MEMBER

I, the undersigned, a qualified elector residing within District 1 of the City of Phoenix, Arizona, hereby join in a petition for the nomination of George Washington, who resides at 4567 Test Lane Phoenix AZ 85004 in the City of Phoenix, Arizona, for the office of City Council Member from District 1, to be vote for at the municipal election to be held in the City of Phoenix, on the 3rd day of November, 2020, and I hereby affirm that I am qualified to vote for this office, that I have not signed and will not sign a petition nominating any other candidate for the above named office, and that my actual residence is as set opposite my name below. I further declare that if I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the County Recorder for purposes of updating my voter registration file.

#### CANDIDATE INFORMATION:

Name: George Washington  
Election: 2020 General Election  
Office Sought: City of Phoenix City of Phoenix City Council District 1

#### MY INFORMATION:

My Email Address:

Verify My Email Address:

You may provide my email address to the candidate

I authorize the use of my digitized signature and address to the Secretary of State and County Recorder for the purposes of signing this petition. I hereby affirm that the information I have provided in this application is true and correct and agree that it is my obligation to keep this information up-to-date. I further acknowledge that I am aware that providing false information is a Class 6 felony.

I hereby affirm the above by clicking the "Yes, I want to sign this petition" button.

You may only sign 1 petition for this office.

## STEP 6. COMPLETE THE VOTER SIGNATURE FINAL CONFIRMATION

- ✓ Confirm whether you want to sign the petition or not by selecting 'Yes, I want to sign this petition'
- OR
- 'No, I do not want to sign this petition'

### Petition Signature Confirmation

Log off and exit

**Are you certain that you want to sign this petition?**

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**CANDIDATE INFORMATION:**  
Name: Shannon Marie O'Donnell  
Election: 2020 General Election  
Office Sought: City of Phoenix Mayor

**MY INFORMATION:**  
My Email Address:  
You may provide my email address to the candidate: No

[Yes, I want to sign this petition](#) [No, I do not want to sign this petition](#)

## STEP 7. RECEIVE A CONFIRMATION NUMBER

After a petition has been signed, a confirmation number will be provided confirming your signature was added to the petition.

### Confirmation Number 2098

Log off and exit

Your signature has been added to this petition.  
Please print this page as your confirmation that you signed this petition.

**CANDIDATE INFORMATION:**  
Name: Shannon Marie O'Donnell  
Election: 2020 General Election  
Office Sought: City of Phoenix Mayor

**MY INFORMATION:**  
My Email Address:  
You may provide my email address to the candidate: No  
Signed: April 30, 2020

[Show me the Petitions that I am eligible to sign](#)

To view more petitions, click on "Show me the petitions that I am eligible to sign".

## STEP 8. LOG OFF

When you are finished, be sure to click "Log off and exit".