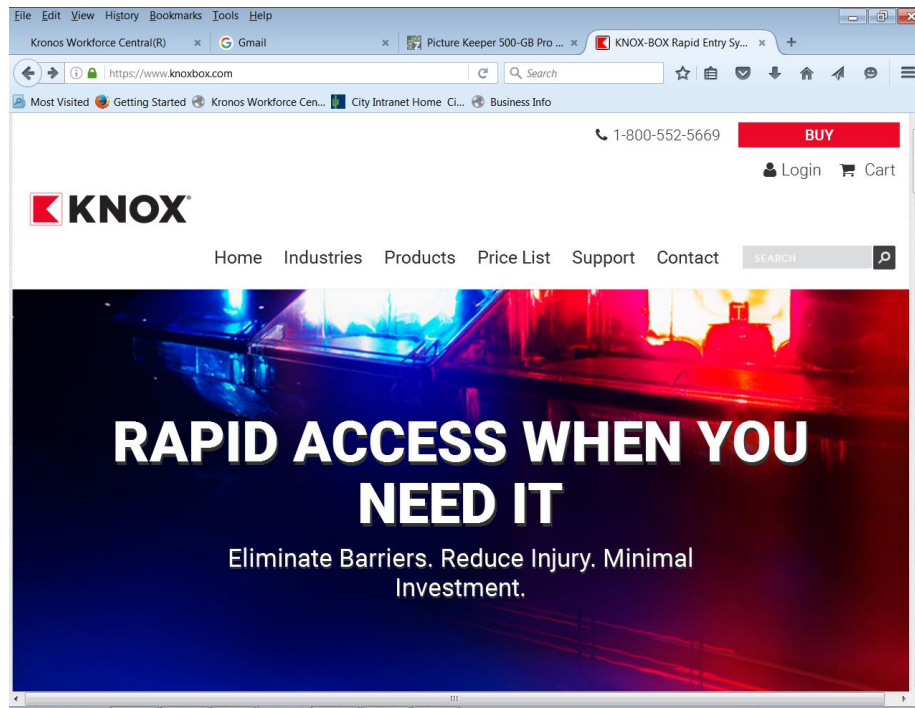


# Commercial Knox Box (key box) On-line Ordering Instructions

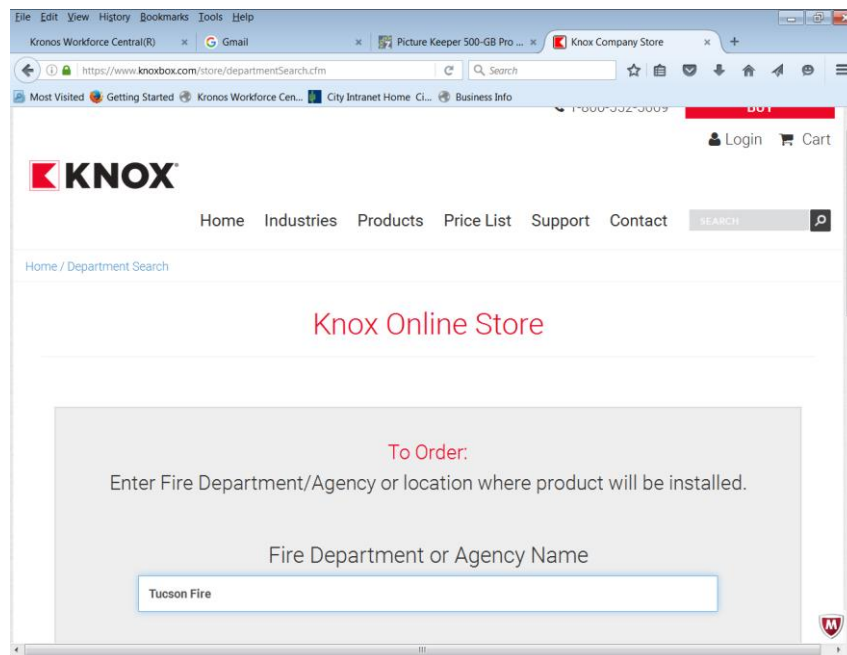
Go to: <https://www.knoxbox.com/>

- Click on the red “Buy” at the top of the page.

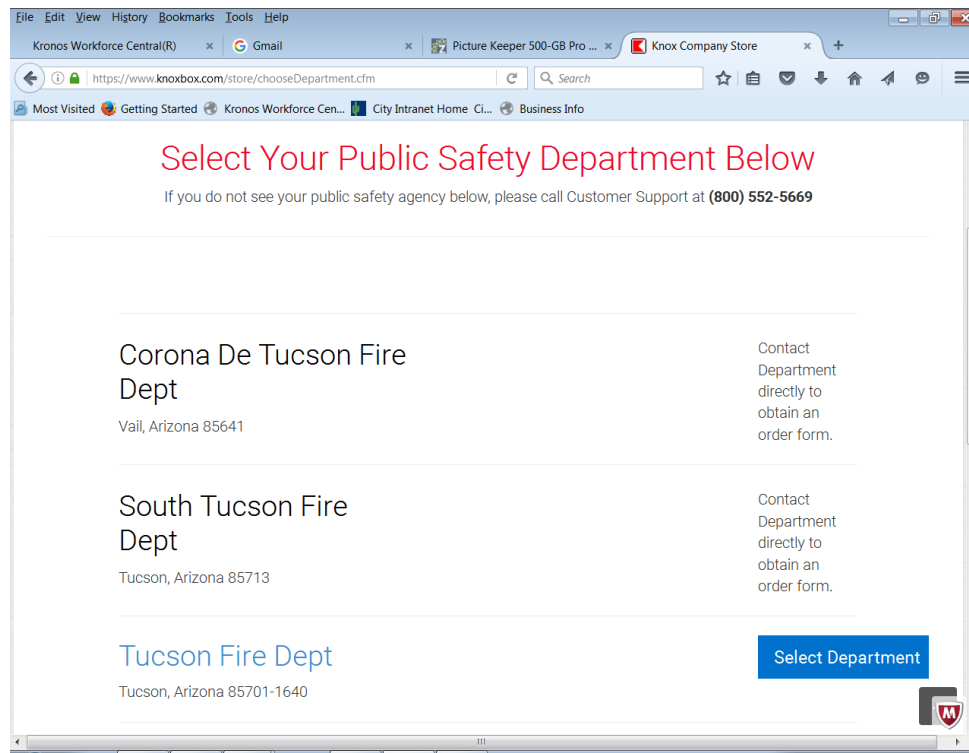


It will take you to “Knox Online Store”

- Enter “Tucson Fire” (not Tucson Fire Department)
- Then click “Submit”



The next page you will see:



- Click on “Select Department”
  - Then click on “Tucson Fire Dept.” (not Tucson Fire – University of AZ)
  - You will be redirected to the Order page
  - Select your product
  - Add to cart and complete your order.
- 
- Once Knox has received the order, TFD will be notified and asked for approval verification. After the address is verified and the application approved; Knox will ship the lockbox out to the provided address.
  - Install the box in the location approved by your Inspector.
  - Once the Box has been installed, contact Fire Prevention at 791-4502 to request assistance with securing your key(s) in the box.