

City of Tucson
City Manager Town Hall FAQs: May 20, 2020

CATEGORY	QUESTION	RESPONSE
PROMOTION	Are criminalists in the crime lab able to promote on time? We have 4 people who are set to promote in the next few weeks and have been told differing things. We were under the impression the money was already set aside for that promotion.	Positions may be budgeted at a certain capacity. Department Directors will make determinations on promotions ensuring they are budget neutral. - Please direct specific personnel questions to your satellite HR team or HR Administrator.
MANDATORY LEAVE	If a COT employee leaves Pima county, do we still need to quarantine at home? can it be teleworking quarantine?	If an employee leaves Pima County, he/she may be required to quarantine at home, per the Mandatory Leave and Return protocols. Depending on the employee position, teleworking quarantine may be an option for non-emergency responders. https://www.tucsonaz.gov/files/hr/Mandatory_LR_May13.pdf
OUTSIDE EMPLOYMENT	What's the protocol on outside employment on regarding COVID-19	For employees seeking work outside of COT, refer to AD 2.02-6: Outside Employment. This is the current Administrative Directive, and has not been revised due to COVID. Department Director approval is still required. https://www.tucsonaz.gov/files/hr/ad/2-02-6.pdf
PAY	Is there a scheduled date for the revised AD 2.01-1A Pay Rate Placement?	The Pay Rate Placement will be reviewed by City Manager by end of week. The effective date of the A.D. is pending.
REDEPLOYING EMPLOYEES	With redeployments will the receiving department be paying these employee salaries for the duration of their assignment? This could alleviate general fund dollars depending on the department's funding source	This is under consideration, depending on whether reimbursement is expected.
REDEPLOYING EMPLOYEES	I am unable to telework, but my job has work available in office, can I still do the re-deployment but telework?	Redeployment is only for positions that don't have work available. Telework is available depending on your position and approved by your department Director. For employees who are unable to telework, there are leave options available. Please consult with your supervisor, and review the leave options on the COT Employee Resources page
HIGH RISK	Although there are currently no data as far as I know showing that COVID-19 affects pregnant people differently than others, we do know that pregnant people are at greater risk of getting sick from other respiratory viruses than people who are not pregnant. You listed people consider high risk; would you consider pregnant women in this same category	Please consult the CDC guidelines and medical professional guidance for categories of persons considered high-risk

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SAFETY	I am concerned about the chemicals that will be used to disinfect. Can you please get more information on that.	Please refer to the SDS (safety data sheet) for information on the chemicals used for cleaning and disinfecting surfaces. On the COVID-19 employee resources page, scroll down to the workplace safety section, and the products are listed with links to the safety data sheets. https://www.tucsonaz.gov/covid-19/city-employee-information-covid-19
REPORTING TO WORK	Can you give us an example of who will be included in each opening date, ie June 8th, July 1 and August 1?	A draft reopening plan was presented to Mayor and Council at the May 19 Study Session. As the plan is solidified, it will be implemented by the departments.
SAFETY	You mentioned false sense of security, and along those lines I am thinking about the gloves and mask policy. Are we going to ensure everyone is properly trained in donning and doffing this PPE as well as making sure they are worn correctly when they are worn? I see many people wearing gloves all day which is a catalyst for spreading disease more than aiding. The same goes with improperly worn masks. These end up being a false sense of security because they are improperly worn or used. Example: Gloves should be changed after every interaction etc.	Yes, The Safety Group at the City is preparing training sessions for employees to ensure proper use of PPE.
CMO	Our office gets calls about people gathering in parks in groups larger than 10. What should we tell them? Can TPD realistically do anything?	Now that Governor Ducey's Stay at Home order is over, the City does not have a way to enforce social gatherings.
REPORTING TO WORK	Will the Directors be letting their employees know in advance who will be in on June 8th and who will be working from home, what our schedules will be?	Yes, a draft reopening plan was presented to Mayor and Council at the May 19 meeting. As the plan is solidified, directors will be notifying staff
SAFETY	Will masks be required at pools?	Policy decisions regarding the reopening of public pools are being finalized now by staff in conjunction with Mayor and Council.
CMO	Will the homeless people downtown be allowed to come into city buildings to use the public restrooms?	Yes, there are public restrooms available downtown and the City has added port-a-loos and handwashing stations to the area.