



City of Tucson

NOTICE OF OFFICE TELECOMMUTING

Tucson Water Human Resources Satellite

Remote Business Functions as of: **Tuesday March 24, 2020**

Benefit Services Available Online: <http://www.tucsonaz.gov/insurance>

- Enroll in benefits or request a change
- Find medical/dental/vision Plan details
- Contact the Employee Assistance Program
- Forms

Payroll Services Available Online: <https://intranet.tucsonaz.gov/hr/payroll>

- **Kronos Access:**
 - With VPN access: <https://kronos.central.tucsonaz.gov/wfc/navigator/logon>
 - Without VPN access: <https://kronos.tucsonaz.gov/wfc/navigator/logon>
- **ESS Access:** <https://www.tucsonaz.gov/erp/links>
- **Forms:** <https://intranet.tucsonaz.gov/hr/payroll>

OHL Services Available Online: <https://intranet.tucsonaz.gov/hr/formsrequests-occupational-health-and-leaves-ohl>

- Worker's Compensation Report of Injury
- Access Medical Leave Request
- Forms

Telecommuting Information Available Online:

<https://stories.opengov.com/tucsonaz/published/q4Uk1MSfg>

COVID-19 Updates Available Online:

- **General Updates:**
 - <https://www.tucsonaz.gov/manager/covid-19-updates>
- **Employee and Supervisor Resources:**
 - <https://www.tucsonaz.gov/manager/city-employee-information-covid-19>

For support with any Human Resources services,
please email the Tucson Water HR team at:

TW_HR@tucsonaz.gov or call: 520-837-2251 (Monday-Friday, 8am-5pm).