



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following meeting which will be open to the public on:

MEETING NOTICE

MAYOR AND COUNCIL TRANSIT TASK FORCE MONDAY, SEPTEMBER 13, 2021 AT 3:00 P.M. VIRTUAL MEETING

AGENDA

Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at the local, state, and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law.

IN-PERSON ATTENDANCE WILL BE PROHIBITED.

Members of the public may attend the meeting in the following ways:

TELEPHONE

- Please call **213-293-2303**
- When prompted, enter the Conference ID: **919 506 610#**

MICROSOFT TEAMS

- [Click here to join the meeting](#)

If you have difficulty signing in by web or telephone, please email Eric Latto at Eric.Latto@TucsonAZ.gov.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Transit Services Division at (520) 791-5409. Requests should be made as early as possible to allow time to arrange the accommodation.



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AGENDA

TOPICS	ESTIMATED DURATION
1. Call to Order/Roll Call.....	5 min.
2. Approval of Minutes – June 7, 2021..... <i>Attachment: June 7, 2021 Draft Meeting Minutes.</i>	3 min.
3. Update on Transit/Announcements/Chair’s Report..... <i>This is a standing agenda item to inform committee members of relevant transit information within the City of Tucson and around the region.</i>	15 min.
4. Call to the Audience (First).....	5 min.
5. Transit Fare Study Presentation <i>Utilizing FTA Public Transportation COVID-19 Research Demonstration Grant Program funding, the City has contracted Nelson\Nygaard to conduct a fare analysis to examine the current state of Sun Tran’s fare collection structure and policies. The consultant team will present their findings to date.</i>	80 min.
6. Workshop Next Steps <i>Recap of discussion and outline of next steps</i>	10 min.
7. Next Meeting Date – TBD	2 min.
8. Call to the Audience (Second).....	5 min.
9. Future Agenda Items	5 min.
10. Adjournment	



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**MAYOR AND COUNCIL TRANSIT TASK FORCE
MONDAY, JUNE 7, 2021 AT 3:00 P.M.
VIRTUAL MEETING**

DRAFT MEETING MINUTES

1. Call to Order/Roll Call – 3:09 p.m.

Those virtually present were:

Members

*Colby Henley (Chair), Ward 3
Eric Hahn (Vice Chair), Ward 5
Margot Garcia, Ward 6
Mike Milczarek, City Manager's Office
Nicole Feldt, City Manager's Office
Lisa Shipek, Ward 2*

Staff and Others

*Diana Alarcon, City of Tucson
Robin Raine, City of Tucson
Rhett Crowninshield, City of Tucson
Chris Blue, City of Tucson
James McGinnis, City of Tucson
Eric Latto, City of Tucson
Ian Sansom, City of Tucson
Rebecca Ruopp, City of Tucson
Monica Landgrave-Serrano, City of Tucson
Priscilla Lane, City of Tucson
John Iurino, City of Tucson
Manisha Bewtra, City of Tucson
Davita Mueller, Sun Tran
Steve Spade, Sun Tran/Sun Van/Sun Link
Matthew Taunton, HDR
Michael Barton, HDR
Phil Swaim, Swaim Associates
Chris Leighton, Peach Properties
Allen Benz, Tucson Bus Riders Union*

2. Approval of Minutes – May 3, 2021

A motion made by Margot Garcia to approve the meeting minutes of May 3, 2021, duly seconded, was passed by a voice vote of 6 to 0.

3. Update on Transit/Announcements/Chair's Report

Rhett Crowninshield introduced a new staff member, Eric Latto.

Steve Spade updated the group on the electric bus delivery timeline.



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Colby Henley provided an update on the activities of the Complete Streets Coordinating Council.

4. Call to the Audience (First)

Comments were made by (in order):

*Suzanne Schaefer
Manisha Bewtra*

5. Ronstadt Transit Center Redevelopment Update

Chris Leighton and Phil Swaim presented an update on the Ronstadt Transit Center redevelopment project.

Discussion ensued.

6. Fiscal Year 2022 Mass Transit Budget Update

Rhett Crowninshield presented an update on the Mass Transit budget for discussion and comment.

Discussion ensued.

A motion made by Margot Garcia to write a letter to the Mayor and Council in support of the FY 2022 Mass Transit Budget, duly seconded, was passed by a voice vote of 6 to 0.

7. Federal Transit Administration COVID-19 Research Grant Overview

Chris Blue provided an overview of the \$600,000 research grant awarded in January for discussion and comment.

8. Defining Mobility Hubs Discussion

The group tabled this item until an undetermined date.

9. Next Meeting Date – TBD

A poll will be sent to TTF members to identify the next meeting date.

10. Call to the Audience (Second)

Comments were made by (in order):

Suzanne Schaefer

11. Future Agenda Items

*Pulse/BRT Operations at Ronstadt Transit Center and Travel Times
Transit Task Force Workshop*

- History of TTF*
- List of Critical Issues – Next Five Years*
- What is the TTF's role moving forward?*
- Structure of meetings and time allocated for discussion*

12. Adjournment – 5:07 p.m.



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following workshop which will be open to the public on:

**MAYOR AND COUNCIL TRANSIT TASK FORCE
MONDAY, AUGUST 2, 2021 AT 3:00 P.M.
VIRTUAL WORKSHOP
MEETING NOTES**

1. Welcome and Introductions

Colby Henley started the workshop and Chris Blue gave a brief background on the reasons for holding the workshop. Those virtually in attendance were:

Transit Task Force

Colby Henley, Chairperson
Eric Hahn, Vice Chairperson
Margot Garcia
Alexandra Jimenez
Mike Milczarek
Nicole Feldt
Lisa Shipek

City of Tucson Staff

Robin Raine
Eric Latto
Rhett Crowninshield
Ariel Fry
Martha Cantrell
Robin Raine
Jasmine Rucker
Christopher Blue
James McGinnis
Ian Sansom

Others

Tahnee Robertson, SDR (facilitator)
Arlie Adkins, University of Arizona (presenter)
Steve Spade, Sun Tran
Davita Mueller, Sun Tran
John Zukas, Sun Tran
Amber Wagner, PAG

2. Historical Overview of the Transit Task Force

Margot Garcia provided a comprehensive historical overview of the TTF, including changes to its composition and responsibilities.

3. Presentation: University of Arizona Sun Tran Benchmarking Study

Prof. Arlie Adkins from U of A gave a presentation to set the tone for the discussion. There was much interest in the information presented, and the group would like Prof. Adkins to come back for another presentation and/or discussion at later date.

4. Defining Functions and Priority Roles

The facilitator posed the question, “What kind of input is most useful for DTM and valuable use of members’ time and expertise?” The following topic areas (underlined) were discussed:

Budget and Financials

Lisa Shipek didn’t agree with reviewing financials, wants clarity. Doesn’t see this as something we need to do. She wants to focus more on increasing ridership.

Rhett Crowninshield said running with no fares resulted in a \$9 million reduction to the budget

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Mike Milzcarek agreed with Lisa about ridership but stressed that we must focus on the budget as well; we need money to increase service. More transparency and accountability is needed.

Margot Garcia said the budget process is important and should also consider consumer cost tradeoffs (cost per mile, ROI) and impact on customers.

Public Outreach and Marketing

Lisa Shipek would like to focus on public outreach and marketing.

Alexandra Jimenez asked if the group was an idea generator. She noted that the TTF is often not the first to decide on things and is presented to after-the-fact.

Transitioning to a Full-Fledged BCC

Margot Garcia brought up the administrative burdens brought about by each renewal (oaths, renewing resolution, etc.). She said that the groups value needs to be communicated to the Mayor and Council.

Colby Henley said that if they are to transition to a BCC, there is more work to be fleshed out. Mr. Henley asked about the future of the Draft Five-Year Strategic Transit Plan and where the TTF has influence. The group requested an update on the plan at the next meeting.

Lisa Shipek suggested that a future strategy discussion with Councilmembers and their staff would help with clarity. Staff responded that this could prove difficult, and it is up to the TTF members to reach out to their respective Councilmember.

James McGinnis brought up Policy vs. Operational decisions. Much of the budget is driven by operational needs. It is hard to focus on operations with a policy group. Is the TTF going to look at low level operations vs. high level policy decisions?

Several TTF members questioned the role of the TTF in the decision-making process and where it functions in relation to the Complete Streets Coordinating Council.

Current and Future Meeting Format

Multiple members would like to see more interactive meetings with less presenting/reporting from staff and more discussion and identified outcomes.

Other

The following areas were listed but not discussed in greater detail:

- Examining long-term funding/revenue
- Where to put mobility hubs, bus shelters, etc.
- Place for riders to share concerns, etc.
- Route planning
- Achieving community consensus on transit topics
- Citizen education/advocacy
- Identification of issues that affect ridership or create bottlenecks

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- Strategic planning and discussions to increase ridership, e.g., faster, cleaner service

5. Next Steps

The group agreed on the following next steps:

- Write a letter to Mayor and Council outlining the accomplishments of TTF.
- Create an outline of tasks.
- TTF members would approach their Councilmembers individually.
- Sep. 13 Workshop Topics –
 - Margot Garcia, Chairperson Henley, and Lisa Shipek would like to give input on topics for the next meeting. Staff will be reaching out to them.

6. Adjournment – 5:02 p.m.