

August 19, 2021

Diana Alarcon, Director
Fred Felix, City Engineer
Department of Transportation and Mobility

NOTICE OF RELEASE OF CITY OF TUCSON PUBLIC UTILITY ADMINISTRATIVE MANUAL 2021

Through a year-long process of engagement with local and regional utilities, review of citizen comments and City of Tucson staff review and revision, the Department of Transportation and Mobility and the City Engineer hereby releases the City of Tucson Public Utility Administrative Manual for 2021 (“Manual”), available at

https://www.tucsonaz.gov/files/transportation/files/Utility_Administrative_Manual_August_2021.pdf, pursuant to the authority granted by, without limitation, the City of Tucson Charter Chapters 4, Section 1 and Chapter 10, Section 5, Chapters 7a-D, Chapter 23, Chapter 25, and Chapter 30 of the Tucson City Code, and the AZ State Statute Title 9, Chapters 4, 5, as well as the City’s police power and obligation to protect the health, safety and welfare of its citizens. This Manual is intended to transparently inform the City’s utility, telecommunications and right-of-way (ROW) infrastructure partners (collectively, “Utilities”) engaging in construction, maintenance and removal of ROW infrastructure of the expectations and requirements of these activities within the City of Tucson. While most of these requirements enshrine current practices in the City’s management of the ROW, the Manual lays out these practices in sufficient detail to allow Utilities to easily coexist within an increasingly limited space while maintaining existing mobility, landscaping, access, safety, and street materials in the public interest. Additionally, the Manual provides City staff with direction for review, inspection and approval of Utility work within the ROW.

The Manual shall become effective on **Friday, August 20th, 2021**. Moving forward, all submissions for permits for work in the ROW from this date on should comply with the requirements of the Manual as well as any other federal, state and local provisions as applicable to avoid unnecessary delay or rejection of permit applications. City staff have been informed and are aware of the requirements of the Manual and, to the extent the provisions of the Manual differ with current practice, are available for consultation as necessary to ensure a smooth transition to the new requirements. Questions or concerns may also be directed to the City’s Utility Coordinator Nick Gasior at (520) 240-3637

The City understands from its many conversations with stakeholders that the current Manual is a compromise of utility, staff and community concerns and interest and is committed to continuing the conversation and engagement on ROW management to best address each of these concerns. The City believes the Manual is an important first step in this conversation and looks forward to continuing to improve the service it provides to Utilities and ROW users alike through reasonable and effective requirements to enhance the City’s transportation corridors and overall appearance and functionality for City constituents.

DATED: August 19, 2021

The aforementioned City of Tucson Public Utility Administrative Manual is hereby adopted and approved by my authority as the Director of the City of Tucson Department of Transportation and Mobility and in consultation with and approval of the City Engineer on this 19 day of August, 2021.

DIANA ALARCON

DIRECTOR, DEPARTMENT OF TRANSPORTATION AND MOBILITY

FRED FELIX

CITY ENGINEER, DEPARTMENT OF TRANSPORTATION AND
MOBILITY