

## CHANGING A PLAN TO INCLUDE PHASING

No plan will be finalized until all work is completed, inspected, tested and accepted by Tucson Water. All other requirements specific to the individual project shall also be met before finalization. If a developer desires finalization of a portion of the project prior to completion of the remaining portion, the plan may be phased as outlined below.

### **Unapproved Plans (still in the review process)**

1. Approval must be granted prior to phasing a plan.
2. Submit a revision to the approved master plan showing bold phase lines on cover and interior sheets, along with a phase line legend, to identify each phase. Once approved, the revised master plan is now the overall master plan for the project
3. Submit a new phase 1 master plan for review, followed by the phase 1 design plan, and so forth for each subsequent phase
4. The design plan submitted for review prior to the phasing request will be canceled as a new phase 1, phase 2, etc. master and design plan submittal is required

### **Approved Plans**

Approved plans will follow the same phasing process as unapproved plans except that the approved design plan may only need a revision performed to be a phase 1 design plan<sup>\*</sup>. As this is dependant on the complexity of the plan, number of sheets, level of work, etc., contact the Tucson Water design plan reviewer for further guidance.

For phasing of all plans, regardless if an approved or unapproved plan, ensure the following is performed:

- All geography (lot lines, r/w lines, etc...) for adjacent phases to either be dashed or thinner than the current phase
- Dash all mains in existing adjacent phases and call out size and plan number
- Do not include mains from future phases on the plans
- Details or special notes pertinent only to adjacent phases shall be removed from the plan
- Submit new cost estimate with revised plan for design review

<sup>\*</sup> Note that any unique situations will be evaluated, and direction given, per the discretion of Tucson Water staff; which may include revision, re-plot, or cancellation and new plan submittal depending on the extenuating circumstances of the project.